

**MOTION NO. M2018-106**
**License Agreement with Smarte Carte, Inc.**

<b>MEETING:</b>	<b>DATE:</b>	<b>TYPE OF ACTION:</b>	<b>STAFF CONTACT:</b>
Operations and Administration Committee	09/06/2018	Recommend to Board	Bonnie Todd, Executive Director of Operations
Board	09/27/2018	Final Action	<b>Nancy Bennett, Property Management Manager</b>

**PROPOSED ACTION**

(1) Authorizes the chief executive officer to execute a License Agreement with Smarte Carte, Inc. to provide luggage cart services for Sound Transit commuters at the SeaTac/Airport Station until Sound Transit needs or disposes of the property or the Port of Seattle contracts with a different vendor and (2) ratifies the license agreement from December 13, 2014, through present.

**KEY FEATURES SUMMARY**

- Sound Transit licenses 60 square feet of dedicated floor space to Smarte Carte Inc. at the SeaTac Airport Link Light Rail Station.
- Smart Carte, Inc. provides luggage cart vending machine services to Sound Transit commuters to help them transport luggage to and from SeaTac Airport Station and the airport.
- The License with Sound Transit commenced on December 7, 2009, and expired on December 13, 2014. Ratification of this agreement is necessary due to the timing of Port of Seattle's contract renewal with Smart Carte, Inc.
- Sound Transit will continue to license the area until Sound Transit needs the area for its own use, as long as the use does not interfere with Sound Transit operations and as long as the Port of Seattle has a contract with Smarte Carte, Inc. at the airport.
- This is a no cost license. Either party may revoke this license at any time by providing the other party with thirty days advance written notice.

**BACKGROUND**

Since the opening of the Link light rail in 2009, Sound Transit has had an agreement with Smart Carte, Inc. to use 60 square feet of dedicated floor space along the east edge of the Airport Link light rail station mezzanine for luggage cart vending machines.

These machines provide luggage cart services to Sound Transit commuters to transport their luggage to and from the Airport Link light rail station. If the license is not renewed, Sound Transit customers will leave the carts on the plaza, creating an ingress/egress problem and safety concerns.

Sound Transit Resolution 78-2 requires all License Agreements with a term greater than five years be approved by the Board.

**FISCAL INFORMATION**

This action does not have a budget or financial impact to the agency.

**SMALL BUSINESS/DBE PARTICIPATION**

Not applicable to this action.

**PUBLIC INVOLVEMENT**

Not applicable to this action.

**TIME CONSTRAINTS**

A one-month delay would not create a significant impact.

**ENVIRONMENTAL REVIEW**

KH 8/23/18

**LEGAL REVIEW**

MT 8/30/18



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A motion of the Board of the Central Puget Sound Regional Transit Authority (1) authorizing the chief executive officer to execute a License Agreement with Smarte Carte, Inc. to provide luggage cart services for Sound Transit commuters at the SeaTac/Airport Station until Sound Transit needs or disposes of the property or the Port of Seattle contracts with a different vendor and (2) ratifying the license agreement from December 13, 2014, through present.

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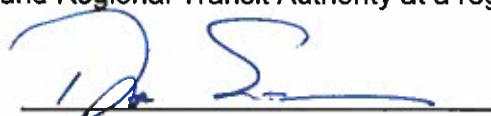
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**MOTION:**

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that (1) the chief executive officer is authorized to execute a License Agreement with Smarte Carte, Inc. to provide luggage cart services for Sound Transit commuters at the SeaTac/Airport Station until Sound Transit needs or disposes of the property or the Port of Seattle contracts with a different vendor and (2) the license agreement is ratified from December 13, 2014, through present.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on September 27, 2018.

  
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Dave Somers  
Board Chair

ATTEST:

  
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Kathryn Flores  
Board Administrator